

Kangaroo Valley Village Markets

Operated by Shoalhaven Folk Club Inc ABN: 95 054 236 064

Market Stallholder Agreement

Introduction:

Kangaroo Valley Village Market was started in March 2008 by Shoalhaven Folk Club to support the annual Kangaroo Valley Folk Festival which had its first event in September 2006. It has quickly grown into a delightful event in its own right. Kangaroo Valley has in the last 20 years become one of NSW's most popular tourist destinations and much of the valley's economy is directed at providing for the sizable, regular influxes of both short- and long-stay visitors.

The market is operated on the second Saturday of each month except February (when a perpetual clash with the date of the annual A&H show prevents) in Kangaroo Valley Showground (Osborne Park), Moss Vale Rd, Kangaroo Valley. The area used is the flat Woodchopping arena at the top of the grounds, adjacent to the road, which affords good parking and a spectacular view of the escarpments to the north.

Application & Payment:

Please do not send any payment with your application form, unless you have been instructed to do so as your application needs to be approved, so that we can keep the market in balance with reference to the number and type of stalls. Cheques should be made payable to Shoalhaven Folk Club. Standard stall sites are 3m² and cost \$35 for a single month. If you are offered a regular site you may purchase sites for 3 months for \$75 (conditions apply). Larger sites will incur a higher cost; price on application.

Insurance:

All stallholders are required to have current insurance for a minimum of \$10M public liability, and the same value of product liability where applicable. Please ask the market coordinator if you are uncertain about this issue.

The market coordinator is to be given a copy of your certificate of currency for the market files.

Car operation in the market:

Stallholders are to enter the showground for markets setup between 7am and 8.30am on market day, unless otherwise arranged with the market coordinator. Showground entry may, at times, be restricted to specific gates owing to other use of the grounds and stallholders are required to abide by any signs indicating these arrangements.

Stallholders are to have vehicles out of the market area by 8.30am except by arrangement with the market coordinator and no traffic is to enter the market area until 2.30pm. This is a matter of pedestrian safety and anyone needing to leave early MUST have consulted the market coordinator prior to departure. Stallholders wishing to arrive later than 8.30am should contact the market coordinator prior to market day. Another site may be allocated to them for the day in order to minimise traffic hazard in the market. Some stall sites on the perimeter of the market area allow for vehicles to remain nearby but, for aesthetic as well as safety reasons, central stalls do not allow for car parking nearby.

Sites and Fees:

As regular positions are offered in the market, the coordinator must be advised no later than the Wednesday prior to market day of any intention not to attend. This enables vacant positions to be offered to casual stallholders, preventing the market being spread over too large an area for the day.

Failure to do so will render the stallholder liable to a \$10 penalty, payable at the next market date prior to setup. In the event of sudden illness or emergency, contact with the market coordinator at the earliest instance to advise on non attendance may be taken into account in the waiving of this penalty.

Stalls are to be set up in the area indicated by the market coordinator. A standard site is considered to be 3m x 3m. Sites are measured generously but stalls requiring more space will be charged an extra fee. Stallholder preference for the orientation of the stall (such as facing toward or away from the sun) will be taken into account wherever possible.

The fee for a standard site for casual attendance (pay by the month) is \$35 for a standard site. Where

possible this is to be posted to the market coordinator with insurance and application form prior to the first attendance.

Regular stallholders have the option of paying for three attendances for \$75 for a standard site. Payments made in this way are to be used up within six months of purchase.

A fee of \$5 per month is charged for use of electricity regardless of site size.

Environmental Policy of the Market:

Stallholders may not offer plastic bags to shoppers; this includes biodegradable, degradable and recycled plastic bags. This is an environmental policy in operation in most of the businesses in Kangaroo Valley.

Stallholders must take their Back of House rubbish home with them. Recyclable materials may be left in appropriate bins on site.

Stallholders preparing and serving food must comply with the food handling requirements of Shoalhaven Council. All food packaging and accessories (cutlery, straws, etc) must be recyclable or compostable materials. Please refer to the Stallholder Supplies sheet for particulars.

We aim to provide stallholders with an appealing and suitable stall site where a pleasant and profitable day's trading may be conducted. While disagreements are always possible, it is believed that, with reasonable expectations on the part of all, most of these will be resolved to the satisfaction of all parties. Please address any unresolved matters to the market coordinator and all reasonable efforts will be made to restore harmony.

We look forward to many years of building a happy and profitable market with you,

Kindest regards

Jane Richter

Market Coordinator

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